



AIAVT BOARD OF DIRECTORS MEETING MINUTES

Breadloaf Corp., Middlebury, VT / September 19, 2017

Attending:

- | | | | |
|--------------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------|----------------------------------------------------------------|
| <input checked="" type="checkbox"/> Carol Miklos
(Executive Director) | <input checked="" type="checkbox"/> Lisa Rovner | <input type="checkbox"/> Gary Corey
(Immediate Past-President) | <input checked="" type="checkbox"/> Andrew Schlatter |
| <input checked="" type="checkbox"/> John Dale | <input checked="" type="checkbox"/> Marjorie Dickstein | <input checked="" type="checkbox"/> Kevin Racek
(Treasurer) | <input type="checkbox"/> Catherine Lange |
| <input checked="" type="checkbox"/> Danny Sagan | <input type="checkbox"/> Ward Joyce | <input checked="" type="checkbox"/> Joel Page
(Secretary) | <input checked="" type="checkbox"/> Eric Morrow
(President) |
| | | <input checked="" type="checkbox"/> Megan Nedzinski
(Vice-President) | <input type="checkbox"/> Dan Goltzman |

<u>Time</u>	<u>Item #</u>	<u>Topic for Discussion</u>
6.011	1.	Meeting brought to order.
	2.	Announcements: Burlington is on the verge of approving a form-based code and a sustainability requirement.
	3.	Review/ approve previous meeting minutes. No minutes were presented for approval. The revised retreat minutes need to be approved.
	4.	<p>Executive Director’s report—Carol</p> <ol style="list-style-type: none"> 1. Staffing Changes—Ian has taken a new job and is no longer assisting Carol. She has found a new assistant: Donna Bourne. Donna’s attendance is requested at a future board meeting for a meet and greet. 2. Board Member Nominations—Taryn Barrett, Michele Lee, Evan Champagne, Jim Williams, Gregor Masefield (Others: Stetter, Lucquer). The five nominees who had supplied fully completed applications were recommended for serving on the board. Eric and Megan will follow up with them in person to confirm interest and understanding of roles. The remaining two will be asked to join a committee since five new board members was felt to be sufficient. The new nominees will be invited to attend the next board meeting.
	5.	<p>Executive Committee Reports:</p> <ol style="list-style-type: none"> 1. Treasurer’s Report— Kevin The finances look good and are on par with previous years. ACX was a success and it appears COTE will break even. Kevin will be stepping down as treasurer at the end of the year. A replacement is needed. 2. Public Policy—Carol John Alden is interested in replacing Dan as the committee chair if no one from the board steps up. <ol style="list-style-type: none"> a. Update on conversations with DFS—DFS published a new building permit application without waiting for input from AIAVT’s committee. This was a disappointment. John will contact DFS to continue the discussion and get an understanding of why they did

		<p>not wait for our input or at the very least alert us to the existence of a new form.</p> <ol style="list-style-type: none"> 3. Programs Committee <ol style="list-style-type: none"> a. Golf—John, Catherine (Co-Chairs) The golf tournament took place on 9/15. The event was a success with 15 teams and great weather. The finances are still being tallied. The board congratulated John and Catherine on their efforts for this fun event. b. 2030 Screenings—Eric, Danny S., Megan The next event is scheduled for Monday 9/25 at Norwich University and in Burlington. 4. Communication Committee—Joel (Chair) <ol style="list-style-type: none"> a. Website status – The site will hopefully be up and live by the end of September. b. Newsletter status update – The next publication date is the end of October. Articles are in the development stage.
6.		<p>Ad Hoc Committee</p> <ol style="list-style-type: none"> 1. Cooperate Governance—Gary, Megan, Marjorie <ol style="list-style-type: none"> a. Bylaws review b. Board Manual review c. Employee Manual review Work on item A is on hold until AIA National completes their rules changes. No progress was reported on items b and c. 2. EPN—Catherine <ol style="list-style-type: none"> a. Program update—A design charette is being planned with the hope it will occur in November. 3. Scholarship Committee—Ward, Dan Sagan <ol style="list-style-type: none"> a. Michael Hoffman will be handing over his role re: the \$1500 Norwich scholarships to Danny Sagan. More information on the scholarships will be presented at the next board meeting.
7.		<p>Continuing Programs Committee Reports:</p> <ol style="list-style-type: none"> 1. Design Awards: Ward (Chair), Andrew <ol style="list-style-type: none"> a. Evening Set—Dec. 7, Sugarbush – a discount for rooms will be available. The dinner menu is being developed. b. Jury meeting 10/16 – Ward will be attending. There are approx. 40 entries this year. 2. Studio Socials: Carol – The studio social held in August at the Banwell office in Lebanon N.H. was successful, though small. Around 12 people attended the event. 3. Traveling Awards—Carol. The awards boards are currently at the Centerline office awaiting pickup. A new location is being investigated for one more potential stop in Burlington.
8.		<p>New Business:</p> <ol style="list-style-type: none"> 1. BGS Meeting: a meeting was held in August with members of the BGS department. Several architectural firms were represented. The intent was to start a discussion on the state’s method of contracting work to architects and how the process can be improved. The board discussed

		<p>forming an ad hoc committee to continue the dialogue and allow AIAVT to continue to be viewed as an important asset to the state. Joel will reach out to attendees of the meeting for the committee development.</p> <p>2. ACX: The current leaders of this event are stepping down and a champion and other contributors are needed. This topic will be discussed further at the next board meeting.</p>
7:36PM	19.	Adjourn