



**AIAVT BOARD OF DIRECTORS MEETING MINUTES – APPROVED**

Dore + Whittier Offices Burlington, VT / February 21, 2017

**Attending:**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Lisa Rovner                          | <input checked="" type="checkbox"/> Gary Corey (WebEx)<br>(Immediate Past-President) | <input checked="" type="checkbox"/> Andrew Schlatter (WebEx)   |
| <input checked="" type="checkbox"/> Carol Miklos<br>(Executive Director) | <input checked="" type="checkbox"/> Marjorie Dickstein                               | <input checked="" type="checkbox"/> Kevin Racek<br>(Treasurer) |
| <input checked="" type="checkbox"/> John Dale (WebEx)                    | <input type="checkbox"/> Ward Joyce  | <input checked="" type="checkbox"/> Joel Page<br>(Secretary)   |
| <input checked="" type="checkbox"/> Danny Sagan (WebEx)                  | <input type="checkbox"/> Mekayla Gonzalez  | <input checked="" type="checkbox"/> Eric Morrow<br>(President) |
|  | <input checked="" type="checkbox"/> Megan Nedzinski (WebEx)<br>(Vice-President)      | <input type="checkbox"/> Dan Goltzman                          |

<u>Time</u>	<u>Item #</u>	<u>Topic for Discussion</u>
6.02 PM	1.	Meeting brought to order.
	2.	Open floor for members (not on the board) to address the board a. There were no attendees.
	3.	Review/ approve previous meeting minutes. a. The December 2016 meeting minutes were reviewed. It was requested that Catherine Lange’s name be added to the announcement of new directors. The minutes were approved with this revision.
	4.	<b>Executive Director’s report-Carol</b> a. AIANE is looking to purchase a software package for the design awards process. There is the possibility that this software could be useful for AIAVT’s awards. Carol will find out more about the program and possible costs. b. VSAC is requiring that a formal committee for the H.S. scholarship be set up; details to be provided by March 1. Ward will provide. c. Indemnity Clause: The State has made an error in adding a new clause to the State building contract form; the error impacts architects seeking to fill out these forms. At Tom Mullard’s suggestion, AIAVT is looking into the topic further.
	5.	<b>Executive Committee Reports:</b> 1. Public Policy - Dan (Chair), Eric + Ad Hoc team: Jesse Beck, Bob Duncan, Sandra Vitzthum, Keith Dewey, Charlie Willner, John Alden, Alan Berry. [Status: Meets regularly- Full] a. A co-chair is needed b. PP is working with the DFS to ensure an architect is involved in projects where their involvement is required by law.

		<ol style="list-style-type: none"> <li>2. There was a discussion of the concerns that the DFS does not feel that the architectural community knows the current codes, which impacts the permit process. AIAVT is looking into methods to better educate and communicate the codes and improve the relationship with the DFS.       <ol style="list-style-type: none"> <li>b. Good Samaritan Legislation —Megan + Ad Hoc team: John Richardson [Status: Does not meet Regularly- space available] – Work will begin during the second half of the year.</li> <li>c. SOR sub Committee—Ad hoc team: Bob Duncan + (space available), progress to continue when possible.</li> </ol> </li> <li>3. <b>Programs Committee</b>—Eric, Megan + Ad Hoc: Gregg Gossens [does not meet regularly- space available]       <ol style="list-style-type: none"> <li>a. Golf—Catherine, Kristen L. John Dale volunteered to chair the committee. Joel will provide the committee with previous tournament information. Possible additional members include: April Bolin from Windows and Doors by Brownell and previous committee members.</li> <li>b. There was discussion about a possible name change for the tournament and a use of the funds for scholarship, EPN, and general fund use. The committee will discuss with BRD the possible change of focus for the tournament from scholarship funding to broader use funding.</li> <li>c. Robert Burley Retrospective—Gregg Gossens. No discussion.</li> <li>d. Marcel Beaudin Retrospective—2018. No discussion.</li> <li>e. 2030 Screenings—multi-location, (ongoing) [Space Available] — Eric. The best approach for this program is still to be determined. New sponsors are needed.</li> <li>f. COTE Event—Megan. Preparations are moving ahead. The event is scheduled for June 8 and 9.</li> </ol> </li> <li>4. <b>Communication Committee</b>- Joel, Gary, Dan G. Andrew Schlatter has joined the committee.       <ol style="list-style-type: none"> <li>a. Website upgrade status – The committee has met with the web site developer to discuss goals. A revised proposal is in process.</li> <li>b. Newsletter status update – The first newsletter of the year was issued recently. Article ideas are being collected for the second issue.</li> <li>c. Face Book – Still some confusion as to how to best use this tool. Joel to discuss with Gary.</li> </ol> </li> </ol>
6.		<p><b>Ad Hoc Committee</b></p> <ol style="list-style-type: none"> <li>1. Cooperate Governance—Gary, Megan [Status: space available]       <ol style="list-style-type: none"> <li>a. Bylaws review</li> <li>b. Board Manual review</li> <li>c. Employee Manual review</li> <li>d. Work on the above issues continues.</li> </ol> </li> <li>2. EPN—Catherine [Status: space available &amp; help always welcome]       <ol style="list-style-type: none"> <li>a. 2017 program update: there is a studio social scheduled for March 30 at Wiemann Lamphere’s office. There is a meeting on</li> </ol> </li> </ol>

		<p>2/23 with AIGA to discuss possible collaboration.</p> <p>3. ACX update, Lisa, Brian Leet, Jamie Gravel, Jon Kjos</p> <p>a. Presenter and Keynote Update – The programs are basically set and registration is ready to be activated. The keynote speaker is yet to be selected; Gov. Scott has been asked. Day-of-event volunteers are needed. Future committee members are needed.</p> <p>4. Annual Retreat: The retreat usually takes place in June in lieu of a board meeting. Carol will send out a doodle poll to determine potential dates. Final date and location are to be discussed at the next board meeting. There are no funds allocated for the retreat this year; some creative thinking will be required.</p>
	7.	<p><b>Continuing Programs Committee Reports:</b></p> <p>1. E + E/ COTE Conference – Megan + Ad Hoc Team: David Pill, who else? - See COTE above.</p> <p>2. Studio Socials (space available help needed) – program opportunities and ideas are always welcome.</p> <p>3. Traveling Awards -Carol</p> <p>a. Select design awards boards are to be displayed at Brownell.</p> <p>b. Other? Additional venues include Shelburne Museum, the Manchester and Jericho Libraries, and possibly Norwich University and Bennington College.</p>
	9.	<p>Airstream Update – A lawyer has been contacted and will try to acquire the money owed. The lawyer request that fifty percent of any money acquired be his payment. A motion was made to approve the fifty/fifty share of any money acquired. The motion was unanimously approved.</p>
	10	<p>2017 Financial review – Kevin</p> <p>a. Vote on 2017 budget – The budget was reviewed. A motion to adopt the budget as submitted was made and approved unanimously by the board.</p> <p>b. This was a challenging budget to make and Kevin and Eric should be recognized for their hard work.</p>
	11.	<p>AIA recommendations on new language suggestions for graduates of architecture programs</p> <p>a. AIA National has developed some recommended nomenclature for students and graduates of architectural programs; the language is in conflict with Vermont law. This is a topic that will require additional discussion and a committee or champion to pursue. Further action will not be taken until after the AIANE meeting on March 1.</p>
7:45PM	12.	Adjourn

