



## MEETING MINUTES

**DATE OF MEETING:** April 12, 2016

**SUBJECT:** Monthly Full Board Meeting – 16.04

**LOCATION:** D&W Office

**ATTENDING:** In Person: Larry Dean, Dan Goltzman, Eric Morrow, Joel Page, Kevin Racek, Lisa Rovner,  
By Video Conference: Joseph Cincotta, Gary Corey, Danny Sagan

Item #:	Description	Action By/ Status
	Call to Order: 6:07	
16.04.01	Reach out to AIA National, or AIAVT members that participates on a National committee and ask for a copy of meeting minutes. Distribute to Board for review and consideration for formatting our own minutes	CM
16.04.02	Plan and coordinate future communications regarding Gulf Tournament.	JP
16.04.03	Board member Nominating Committee to include KR and LR (after ACX).	Record
16.04.04	Board approved, by motion, the payment of 3k for participation in the Northern New England COTE Summit in Boston.	Record
16.04.05	Research participation in southern event for members to understand the business opportunities relating to new bio-mass heat plant projects.	JC&GC
16.04.05	Send out calendar invitations via Outlook for events that board members need to attend. Note: Invitation will work in Google calendar as well.	CM
16.04.06	Plan and coordinate communications regarding FAIA	JP/ WJ
16.04.07	Personal assignment needed to DC conference	GC
16.04.08	Board to reach out to Omar Gandhi about speaking event opportunity.	DG
16.04.08	Board reviewed status of funds generated specifically for charity and approved, by motion, a payment of \$1300 to Vermont Food Bank.	Record
	Adjourned 8:17	



**AIA**  
Vermont


**Next meeting is May 13 at 5 pm**

The above is my summary of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes within 10 business days.

Sincerely,

Eric J. Morrow, AIA

**c:** Attendees, File