

AIAVT BOARD OF DIRECTORS MEETING MINUTES - APPROVED

Vermont Technical College Enterprise Center, Randolph, VT February 9, 2016, 6pm

Attending:

<input checked="" type="checkbox"/> Lisa Rovner (Immediate Past-President)	<input checked="" type="checkbox"/> Gary Corey (President)	
<input checked="" type="checkbox"/> Carol Miklos (Executive Director)	<input type="checkbox"/> Larry Dean	<input type="checkbox"/> Kevin Racek (Treasurer)
<input type="checkbox"/> Joseph Cincotta	<input type="checkbox"/> Ward Joyce	<input checked="" type="checkbox"/> Joel Page
<input type="checkbox"/> Danny Sagan	<input checked="" type="checkbox"/> Diantha Korzun	<input checked="" type="checkbox"/> Eric Morrow (Vice-President)
	<input checked="" type="checkbox"/> Megan Nedzinski (Secretary)	<input type="checkbox"/> Evon Calabrese
		<input checked="" type="checkbox"/> Dan Goltzman

Items Discussed:

The meeting was brought to order at 6:08 pm.

1. Meeting Minutes from January were addressed and approved by Gary and seconded by Lisa.
2. Carol shared that she still needs signatures for the AIA Conflict of Interest and Antitrust Agreement documents from the following people:
 - a. Bob Duncan (policy committee)
 - b. Joseph Cincotta
 - c. Danny Sagan
3. Budget/financial review and approval, (Kevin not present Carol gave an overview)
 - a. 85% of dues are in, which is good news
 - b. Budget was accepted as submitted.
4. Committee Reports – Participation on the various committees was requested. The committee list with responsible parties is to be updated by GC and circulated to the board by CM. GC reminded that all committees are required to take minutes and submit to CM record keeping.
 - a. EXCOM/Long Range Planning –
 - i. GC noted that EXCOM meetings are to be set. LR suggested that phone meetings are preferable scheduled for times outside of business hours. MN noted that meeting directly before the Board meeting could also work and would also be preferred outside of business hours. GC to discuss with EXCOM and schedule meeting for next month.
 - b. Executive Director's report, Carol
 - a. VSAC – We are now in VSAC database for H.S. scholarships therefore next year we will be published in their book and online to help spread awareness of our scholarship.
 - b. Design awards traveling schedule – DK and WJ are on the committee but we don't have anyone on the travelling committee except CM. Locations secured for this year at Norwich (Apr.) and Shelburne Library (May, June) with Stowe being a potential for the end of the year. CM noted that new locations can present challenges related to coordination and can be time consuming. CM to connect WJ and DK to help coordinate the travelling design show.
 - c. AIANE meeting – EDs might be having a meeting to discuss AIANE ED role and share leadership learning from their recent event.
 - d. AIAVT Bd. Meetings: locations set for March as GBA (Montpelier) and the April meeting will be at Dore & Whittier (Burlington)
 - e. NCARB meeting: Adjustments are being made to the ARE requirements. A meeting was held (EM, CM and Devin Bushey of Morris Switzer attended and met with Harry Falconer. CM to draft an overview of the updates that were shared as a part of this meeting that can be distributed/shared with the Associate membership.
 - f. New logo files: New logo files are out. CM requests that all board members delete the old files, letterheads, etc. to avoid misuse of old logos on materials.

- g. VT/NH meeting: This is a joint meeting that occurs every other year where the two states' membership get together. Dates are to be determined. NH is hosting the event this year in October. The 19th was shared as the preferred date. Location will likely be WRJ/Lebanon area.
- c. AIANE report – GC
 - i. The ED of AIANE is to step down at the end of this year. Questions exist of how she should be replaced. One suggestion was to rotate this role among the ED's of the NE chapters and that the Pres. and ED would serve this capacity in the year that each component hosts the AIANE meeting. DK noted that before AIANE starts to the board will relook at their structure and process. DK noted further that if the role were to rotate between components that the financial information would likely be held by a consistent body, maybe the BSA.
 - ii. GC noted that MH shared stories regarding the Core Member Services and that all components are echoing our experience and concerns that it was "hard work".
 - iii. "Demystifying Fellowship" is a program that is to be held and it is a push by the college of fellows to open up to practicing architecture rather than just highlight the "old guard".
 - iv. ABX conference in Boston – It was suggested that AIANE could do a track as a part of that conference. A conference call is scheduled for Friday, 2/12 to discuss. Carol will send reminder out for call soliciting any interested parties. If a track is to be included it needs to be submitted by 3/31.
- d. Public Policy – DG gave an update and noted the following:
 - i. Survey - The committee is working on a survey for distribution to the membership to provide focus/direction of what the committee will focus on for the coming year. Drafts have been circulated among the committee. Final version will be sent out in the next few weeks.
 - ii. Washington, DC conference attendees are to be confirmed. DG was to attend. MN may attend instead if DG unable to attend. GC and LR noted that some consistency from year to year is favorable.
 - iii. City Architect – effort is being spearheaded by EM; he prepared a draft brief. Precedents from municipalities in other states were being gathered for inclusion.
 - iv. 2030 Series – EM is spearheading negotiations with National about price reductions on the online series; idea was well received by AIAME and AIANH Chapters. BSA wrote a letter of support and it's already been forwarded. CT could not support the idea and stated it was not economically viable for them.
 - v. John Robinson (NE Rep for AIANE) to share info related to Disaster and Resilience Committee.
- e. Emerging Professionals – EC gave an update including the following:
 - i. Thurs, 4/7 at Burlington City Arts (likely from 5-8pm, TBC) a portfolio review event will be held
 - ii. EPN has been collaborating and talking with Amer. Institute of Graphic Artists
 - iii. 2/24 is the date of the next film "Grey Matters" about Eileen Gray
 - iv. Event attendance: Typical event attendance for EPN gatherings is low, which is believed to be due to the ruralness of our population and the limitations of these being viewed as solely for designers. EPN is curious of how they can increase their attendance. Related to that they are interested in engaging with other young professional groups or tradespeople. EPN would like to have board approval to allow their events to be open to other groups as well (i.e. engineers, graphic designers/artists, etc.) EC to draft a more formal proposal for the board's consideration, review and approval.
 - v. Mission statement: EPN has updated their mission statement.
- f. E+E – No report
- g. Communications/Public Outreach –
 - i. Committee members are: EC, JP and GC??
 - ii. Newsletter/Communicating with the membership: The newsletter was discussed. CM noted that it is often difficult to get content and that this is a significant undertaking and time requirement. The question was raised if it was still of benefit to the members. Alternative platform of sharing information was discussed (i.e. Facebook, a blog, email blasts, etc.) DG suggested that we add a question to the public policy membership survey to see if the membership finds the newsletter valuable. DG feels it is important to keep the newsletter.

Committee to discuss strategies for adjustments and report back to board with recommendations.

- h. Programs –
 - i. GC led discussion centered on the question of how this committee should be structured. Concerns were expressed of how to offer programs and get the work done. GC would like to go back to the committee approach and away from the person per event approach as was used most recently. The following main events were noted as priorities for 2016 with the following key points noted.
 - 1. On-going 2030 events
 - a. lead coordinator is Eric Morrow
 - b. Board suggests that EM takes leadership related to the events and report back to board periodically with updates
 - c. The Savoy Theater in Montpelier was noted as a potential venue for these events. GC to contact EM with a note to suggest and provide contact info.
 - 2. ACX conference – Lisa
 - a. Location: Champlain College new building
 - b. Theme: Evidence based research and design
 - c. Keynote by Perkins + Will on “Culture of Health”
 - d. Great sessions and speakers lined up
 - e. Please help spread the word
 - f. Website will go live next week
 - 3. Williams College building event – GC is interested to organize and pursue
 - 4. Board retreat – Lisa
 - a. Warm and dry location were noted as priorities for this year!
 - i. Archistream – CM
 - i. The recent Archistream offer was discussed. CM requested that greater clarification be provided by the board related to future offers so there is common understanding of our strategy and lowest acceptable offer. This was discussed at length and \$15k was suggested as our “rock bottom” acceptable offer. JP made a motion and LR seconded it and the motion carried unanimously.
- 5. National Member Services Agreement – CM
 - a. Restricted Funds Policy – DK noted that this looks acceptable and that 20% is low. GC made a motion to accept. DK seconded. Motion passed unanimously.
 - b. Reserve Policy – not discussed (to be discussed next month)
- 6. Conferences – leadership, grassroots
 - a. Attendees need to be confirmed for each.
 - b. See above item 4dii for additional information related to Wash. DC Leadership Conference.
- 7. New Business –
 - a. GC spoke with Williams College regarding scheduling a building Tour event
 - i. They were very receptive to the idea
 - ii. GC will report back with additional developments as they come.
 - b. Bill Truex contacted CM to suggest that AIAVT host a program featuring the new Downtown Burlington architect + developer. It was suggested that maybe Jesse Beck or a representative from TruexCullins or another Burlington firm might be a more suitable presenter related to the complexities of Burlington development initiatives. It was suggested that CM contact J. Beck to explore.

MEETING ADJOURNED – at 8:11 pm. (Motion by GC, second by DK)

Respectfully Submitted by,

Megan Nedzinski, AIA