



AIA
Vermont

AIAVT BOARD OF DIRECTORS MEETING MINUTES - APPROVED

Freeman French Freeman, Burlington, VT / November 8, 2016, 6 PM

Attending:

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Lisa Rovner
(Immediate Past-President) | <input type="checkbox"/> Larry Dean | <input checked="" type="checkbox"/> Gary Corey (WebEx)
(President) | <input checked="" type="checkbox"/> Evon Calabrese |
| <input checked="" type="checkbox"/> Carol Miklos
(Executive Director) | <input type="checkbox"/> Ward Joyce | <input checked="" type="checkbox"/> Kevin Racek
(Treasurer) | <input type="checkbox"/> Eric Morrow
(Vice-President) |
| <input type="checkbox"/> Joseph Cincotta | <input checked="" type="checkbox"/> Diantha Korzun (by
phone) | <input checked="" type="checkbox"/> Joel Page | <input type="checkbox"/> Dan Goltzman |
| <input type="checkbox"/> Danny Sagan | <input checked="" type="checkbox"/> Megan Nedzinski (WebEx)
(Secretary) | | |

EPN Guests: Catherine Lange, Jess Gasek

ACTION ITEMS ARE NOTED IN BOLD BELOW.

<u>Time</u>	<u>Topic for Discussion</u>
6:06 PM	Meeting Brought to order.
6:08	1. Review previous meeting minutes. a. Meeting mins revised and approved as amended
6:09	2. Oct. financial review postponed a. Waiting for statements to prepare Oct financial review b. Oct financial review to be circulated early next week for comment and review c. Please send any items for budget priorities and/or budget considerations for 2017 to Kevin by 11/18/16 d. Times/dates to be sent for meeting to review/discuss 2017 budget by Exec. Comm.
6:19	3. Executive Director's report a. Bookkeeper-continuing to work to get up to speed on current status b. Admin Asst.-more support is needed c. Design Awards selections have been made, 7 will be given d. AIA-RI awards juried by AIAVT were awarded
6:29	4. Recruitment of new board members. a. Review slate of members- 3 candidates to be invited to the board, invitations to be extended and formalized this week, 2 other potential candidates to be reviewed and considered further b. Review current members' status-4 openings are anticipated as likely for the 2017 board c. Review criteria for voting board positions.-must be a full AIA member and a licensed architect (not necessarily licensed in VT)
7:00	5. Office space – no update
7:13	6. COTE Leadership Summit a. Dates are likely to be first or second week of June b. Venue/location is being determined (Brattleboro is a high prospect) c. Budget/theme/focus/agenda are being formalized – more information is forthcoming
7:15	7. Annual meeting and design awards a. Agenda-to be developed in the coming weeks b. Display strategy-TBD

	c. Head count-no update
7:23	<p>8. Committees and involvement:</p> <p>a. Public Policy report –</p> <p>i. DFS work/collaboration continues to ensure that licensed professionals are being engaged to ensure that VT’s health, safety and welfare is being considered and preserved</p> <p>b. EPN Report –</p> <p>i. End of the year Design Charrette is being held in lieu of design competition</p> <p>a. Sat., Dec 10, 3-7pm at Burlington City Arts (BCA)</p> <p>b. Looking for at least 6 jurors</p> <p>c. All work will be by-hand (completely unplugged) and final pin up will be 5 min presentation</p> <p>d. Cash prize, raffle and free food for participants</p> <p>e. Winners to be on display at annual awards dinner with a \$500 cash prize</p> <p>f. Participant registration strategy to be considered further</p> <p>ii. Catherine, guest participant, is being considered as potential 2017 EPN director</p> <p>c. E + E - next 2030 series event is 11/17/16 in both White River Junction and Contois/Burlington</p> <p>d. Programs,</p> <p>i. ACX update – planning continues, single track this year for venue confirmed at Champlain College, theme refinement continues likely with a 2030 focus including governance</p> <p>ii. Southern tour, completed – the event was a great success with 50 in attendance, one of the best events in years!!</p> <p>e. Scholarships-no report</p> <p>9. Communications-</p> <p>a. Video conferencing update/upgrade-We have subscribed to Cisco WebEx for our future meeting platform</p> <p>b. Website RFP- a draft has been circulated to the communications committee for review, comments to be solicited this or next week and RFP to be circulated to potential candidates by Dec 2</p> <p>c. Website to be updated so that scrolling home page images include 2015 images also</p> <p>d. Facebook notifications – additional investigations regarding notifications to be performed to troubleshoot</p>
8:03	<p>10. Airstream update</p> <p>a. BBB update –complaint has been filed with Upstate NY BBB</p>
8:09	<p>11. New Business</p> <p>a. RK Miles – interested to custom-create an AIA CEU for 2017, Sept to be targeted</p> <p>b. AIGA/ASLA, etc – synergies and collaboration opportunities are being considered for mutual benefit related to events, our future office location, etc.. More investigation and conversations are needed.</p> <p>c. Good Samaritan Law– initial background information and investigations are underway to inform process and strategy forward</p>
8:24 PM	Adjourn