



AIA
Vermont

AIAVT BOARD OF DIRECTORS MEETING MINUTES

Red Thread, Burlington, VT / October 11, 2016, 6 PM

Attending:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Lisa Rovner
(Immediate Past-President) | <input checked="" type="checkbox"/> Gary Corey (WebExl)
(President) | |
| <input checked="" type="checkbox"/> Carol Miklos
(Executive Director) | <input type="checkbox"/> Larry Dean | <input checked="" type="checkbox"/> Kevin Racek
(Treasurer) |
| <input type="checkbox"/> Joseph Cincotta | <input type="checkbox"/> Ward Joyce | <input checked="" type="checkbox"/> Evon Calabrese |
| <input type="checkbox"/> Danny Sagan | <input checked="" type="checkbox"/> Diantha Korzun (by
phone) | <input checked="" type="checkbox"/> Eric Morrow
(Vice-President) |
| | <input checked="" type="checkbox"/> Megan Nedzinski
(Secretary) | <input checked="" type="checkbox"/> Dan Goltzman |

<u>Time</u>	<u>Topic for Discussion</u>
6:07 PM	Meeting Brought to order.
6:08	1. Review previous meeting minutes. a. Meeting mins revised and approved as amended
6:11	2. Sept. financial review a. Updates were made related to sponsors monies coming in that were outstanding last month b. End of year P&L will be clearer in future months/improved formatting (see below)
6:21	3. Executive Director's report a. AIANE meeting: awards ceremony in Custom's house i. Pitched 2030 Series to try to ignite excitement ii. Restructuring of AIANE passed, some money expected back as a part of restructuring iii. Awards: Two VT award winners this year iv. SAP training: our first step is passing the Good Samaritan Law in VT v. CM to follow-up with contacts and next steps to get strategy points regarding GSL b. Bookkeeper – Mary Steussy i. New report format shared and time savings noted c. Admin Asst. i. Two part-time positions currently assisting with odds and ends
6:38	4. Recruitment of new board members. a. Final invitation sheet was circulated to members i. No responses of interest received yet ii. To be added to website ASAP iii. Reminder to be sent to members with date for nominations due back b. Identify potential candidates and make contact i. 1-4 openings are anticipated related to current board positions
7:00	5. Office space i. Next step is to meet with Carol at the space and to work through budget/financing of options ii. Target goal is Jan 1 for decision

7:11	<ul style="list-style-type: none"> 6. COTE Leadership Summit – first meeting scheduled of steering committee, more to come 7. BBbD update – suggestions for potential speakers were sent, review of submissions for alignment with AIA interest/focus was performed
7:22	<ul style="list-style-type: none"> 8. Annual meeting and design awards <ul style="list-style-type: none"> a. Display strategy – challenging space and a solution for display is being worked out b. Head count-new deadline for head count was secured c. 53 entries received!! Jury review at the end of Oct.
7:26	<ul style="list-style-type: none"> 9. Committees and involvement: <ul style="list-style-type: none"> a. Public Policy report <ul style="list-style-type: none"> i. Continued work with DFS related to code review challenges and enforcement, meeting held and follow-up meeting to be scheduled to continue to devise strategies to align our efforts ii. Update to be written for next newsletter to give an overview iii. Architect code literacy was identified by DFS as important iv. Continued work related to trying to simplify applicable codes and complexity b. EPN Report <ul style="list-style-type: none"> i. Another meet-up tentatively planned for 11/17 (two date conflicts were mentioned, so another date will be considered) Theme: build concept models ii. Currently looking for co-director as Evon will be not able to hold the position through next year iii. Need to consider purchasing the new 5.0 ARE study guides as the exam transitions iv. Transitioning update for the ARE to be sent to the membership and an overview provided in newsletter c. E + E <ul style="list-style-type: none"> i. Next 2030 series date has been set d. Programs, <ul style="list-style-type: none"> i. Southern tour: Details for the event are coming together and have been circulated to the membership. Stay tuned for more details forthcoming. Event date is 11/3/16 at Clark Institute, Williamstown, MA. ii. ACX update: Venue contract is signed and confirmed, content brainstorming session is yet to be set, single track of sessions this year, partnerships of similar organizations was suggested to be revisited/considered again e. Scholarships – no update f. Communications – <ul style="list-style-type: none"> i. RFP to be drafted for desired website services to be shared for comment ii. LinkedIn was investigated and doesn't seem to be the most favorable platform to serve AIAVT iii. Facebook notifications are not being received by all, to be investigated further iv. Newsletter – more articles are needed, story to be drafted about VT/NH joint meeting and Net Zero Montpelier article also to be drafted, code adoption alert to be drafted also as an article
8:04	<ul style="list-style-type: none"> 10. Airstream update <ul style="list-style-type: none"> a. Full payment remains outstanding, payment plan coordination continues b. BB Bureau to be contacted
8:05	<ul style="list-style-type: none"> New Business <ul style="list-style-type: none"> a. Burlington has achieved status as an emerging 2030 district

8:10 PM	Adjourn