



Project Architect

Architecture Division

Salary Range: \$83,000-\$95,000

Who We Are:

AES Northeast is the Architecture, Engineering and Surveying 'Firm-of-Choice' for Northern New York and Vermont. With more than 30 dedicated professionals, we provide a wide range of services for municipal, commercial, institutional, private development, and residential clients.

What Your Role is as a Project Architect:

As an integral member of the AES team, the Project Architect (PA) will coordinate the needs of our clients, the design and technical staff, and outside consultants. The PA will act as the firm's representative in communicating all matters relative to their assigned project on a day-to-day basis.

Lead the project's design development by performing and coordinating the production of preliminary design and construction document packages for a diverse range of projects.

- Provide technical expertise in project planning, building design, and construction detailing for renovation and new construction projects of all sizes. Research and develop architectural details and specifications.
 - Act as project team leader to ensure that tasks are completed efficiently and effectively toward meeting project goals and deadlines. This responsibility includes reviewing work reports and communicating any needs and concerns to employees.
 - Construction Administration duties include reviewing submittals, answering RFI's, attend on-site project meetings and walk throughs, and review pay applications.
 - Perform Computer Aided Drafting and Design (CADD) utilizing Revit software.
- Attend AES in-house meetings including: design meetings, monthly "project management" meetings, and monthly "Revit Users Group" meetings.

What You'll Bring to AES:

- NY and/or Vermont State Licensure as a Registered Architect, or ability to become licensed within three years
- 5-10 years of prior related work experience.
- Strong communication and interpersonal skills are essential. Excellent listening skills and the ability to support AES's ongoing professional relationships.
- A flexible, yet organized person with a collaborative nature who will work well with clients and design team members. Attention to detail and an ability to prioritize and multi-task are key.
- A desire to create design opportunities, regardless of project size, scope, type of project, or budget.
- Demonstrate proficiency in all phases of project design and management, from preliminary design/ programming to construction documentation and administration, is essential.

A proven understanding of:

- applicable building code and ADA requirements,
- design principles for energy efficient building envelopes and sustainably designed projects,
- and familiarity with various commercial building uses and construction types.
- Ability to create well-written, concise, informative reports, emails, and design presentations.
- Proficiency at Revit, Microsoft Office Suite programs, Adobe Acrobat, and Sketch-up.
- Ability to use Adobe graphics programs (Photoshop, Illustrator, etc.) and project management software such as Procore or Prolog are a plus.
- The ability and/or willingness to adapt to the latest software tools and resources required to practice Architecture and Design.

How to Apply:

If you're ready to advance your career and make an impact with a forward-thinking company, we'd love to hear from you! Please click 'Apply Today' or visit our careers page at <https://aesnortheast.com/our-firm/career-opportunities/> for more information.

Apply Today!