



AIA
Vermont

Annual Design Awards — 2019 Call for Entries

SCHEDULE/SUBMISSION PROCESS:

1. Invitation to submit sent out to membership Sept. 1
2. Entry forms filled out at this link: [AIAVT Annual Design Awards Entry Form](#) and payment received no later than Sept. 30.
 - Pay with a credit card online or mail checks to AIAVT, 47 Maple St. Suite 315, Burlington, VT 05401 postmarked no later than Sept. 30
3. Once payment is received, AIAVT sends out links to Dropbox, where entrants upload portfolios, confidential ID forms, etc.
4. Submissions (all digital this year) including portfolios, confidential ID forms, photo ID forms, and images for web and Annual Meeting uploaded no later than midnight EST Oct. 5
5. AIAVT reviews and organizes entries and forwards to jury for early review: Oct. 6-10
6. Jury Previews and Convenes Oct. 17-21
7. Award recipients notified Oct. 25 and reminded to upload additional images to Dropbox no later than November 5
8. All Entrants: Presentation Board Files for Awards Night & Traveling Exhibit: Must be uploaded to www.blueprintsetc.com for printing no later than November 1
9. Peer's Choice Voting and Design Awards Presentation at AIAVT Annual Meeting on Weds. Dec. 4 at The UVM Alumni House, 61 Summit St. Burlington, VT 05401.

ELIGIBILITY:

- This design awards program recognizes and honors excellence in architecture designed by currently registered licensed architects who are members of AIAVT.
- Architecture firms that are domiciled in Vermont may submit projects located anywhere in the world. Architecture firms domiciled outside of Vermont but with a principal who is a reciprocal architect member of AIAVT may submit projects located in Vermont.
- Projects may include any built structure, building or project type (including rehabs, interiors, and monuments).
- Projects must have been completed after January 1, 2009.
- Multiple entries are permissible.
- All materials included in project submissions must be cleared for publicity and reproduction.
- Projects that have received AIAVT awards in the past and projects by design professionals serving as jurors for 2019, or by their firms, are not eligible.

BENEFITS:

- All entries to be displayed at the annual meeting and in a traveling show designed to increase the public's appreciation for architecture; stops have included Shelburne, Manchester, Northfield, Montpelier, White River Junction, Stowe, Jericho, and other locations.
- Announcement of award recipients to the media following Annual Meeting.
- ***Recipients are asked not to publicize their awards in any way (website, Facebook, etc.) until after the Annual Meeting.***
- Peer's Choice Award Opportunity: Attendees of awards event will vote on the night of the event after examining the entries exhibit, which will be on display at the event venue.

JUDGING CRITERIA:

- The jury will be asked to pre-review all entries and rate them based on their opinion of the project's **design, sustainability, community impact (within the applicable category), and submission presentation**. The jury will be asked to honor projects in three categories:
 - Residential (Entries will be organized into small, medium, and large)
 - Commercial (Entries will be organized into small, medium, and large)
 - Please note: Commercial includes multi-family residential
 - Community/ Public Benefit Projects- Size irrelevant for this category
 - AIAVT seeks to recognize the work of our members which benefits the public and local communities.

AWARD LEVELS:

- At the discretion of the jury, awards may be made at the Honor, Merit and Citation levels for each category. The jury may also elect to make no such distinctions in any given category.
- The jury may elect to make awards in "Special Categories."

JURY:

- Members of AIA Maine

SUBMISSION FORMAT:

A. Digital Portfolios

Each portfolio must contain the following information:

- An outline (maximum 250 words) with a statement of the problem, goals and conceptual solution.
- A description of the project, identifying project type, size, program, responsibility of the architect, location, type of client, completion date, total construction cost and other relevant information.
- A narrative describing how sustainable design principles informed the overall design and were an integral part of the project and process. In addition, submission teams are encouraged to provide responses to the project-applicable sustainability metrics listed in the [COTE 2019 Top 10 Measures](#); for AIAVT purposes, limit this information to no more than one page, rather than using the word counts requested at the link.
- A maximum of 20 pages compiled into a .pdf document, including relevant drawings, building and site plans, sections, photographs and all text as requested above. A composition of drawings, images, and other illustrations may constitute one (1) digital page. Project entries to be submitted digitally only; hard copies will not be accepted.

Portfolio Formatting:

- Portfolio pages/photos/file names must be unidentifiable (e.g., use Photoshop, if needed, to erase signage or specific building names for non-residential projects and use a project name such as College Welcome Center not UVM Welcome Center.)
- Portfolios must conform to an 8½ x 11 or 11 x 8½ inch PDF format, set up for viewing one page at a time.
- Portfolios must be no more than 40MB.
- Please orient the pages appropriately for optimal viewing on a computer and/or projection screen.
- Pages should be legible when printed at 8.5"x11."
- To help us organize folders for the jury, indicate on the file name whether project is:
 - A commercial, residential, or Public Benefit project
 - Small (S), Medium (M) or Large (L).
 - For example, a file might be named College Welcome Center_Commercial_L.pdf.
 - **Regarding project size, use the guidelines below and remember that jury members may reassign categories—based on typology or other factors—as they see fit:**

S = 1,500 sq. ft. or less

M = 1,501 - 5000 sq. ft.

L = 5,001 sq. ft. or greater

Note: An invitation to one, individual AIAVT Dropbox folder will be sent to each entrant after receipt of entry form and payment. Upload portfolios, web and powerpoint images to this same Dropbox folder.

B. Exhibit Materials

The following materials are to be submitted for multiple uses. *These materials are not sent to the Jury.*

- **For AIAVT Website:**

- ✓ Upload to AIAVT Dropbox Folder **a single JPEG image** file sized 2000 to 3000 pixels on the longer edge (height or width). For example, both 1500 x 2000 and 2000 x 3000 sizes meet this recommendation.
- ✓ Use RGB color; sRGB color space is best for overall appearance on a variety of screens.
- ✓ *Nothing* should be embedded on the *actual image* (i.e., *no watermarked text*, borders, frames, etc.)
- ✓ Provide the firm name, the project name and location, and the photographer's name *in a text file*, but *not embedded* in the image.
- ✓ Again, provide a single image, *as collages or grouped images will not usable* on the website.

- **For AIAVT Annual Meeting PowerPoint:**

- ✓ Upload to AIAVT Dropbox folder one 10" wide by 8" tall (max.) jpeg image at 144 dpi. Provide firm name, project name and location, and photographer name *embedded* in the image.

- **For Awards Night Exhibit/Traveling Show:**

- ✓ Upload one file per entry for an 18" x 18" presentation board to the website www.blueprintsetc.com. (Contact at Blueprints, Etc.: Mike, 802-865-4503)
- ✓ After order is received, Blueprints, etc. will contact you for prompt payment if your firm doesn't have a charge account on record.
- ✓ Please include crop marks on the file.
- ✓ Select "upload FTP" and identify that your file is an "AIAVT board" in one of the submission text fields on the website.
- ✓ Files should include photo(s) and may include a bit of information about the project.
- ✓ A 2.5" x 4" identification area must be included in the lower right hand corner of the board image, leaving a half-inch border below and to the right of the area. The identification area must include the firm name, the project name and location, and the photographer's name. **We suggest you include your website and firm address; these boards are a marketing tool.**

FEES:

- Entry fees are \$150 for the first project submitted; \$135 each for additional projects.
- Payment by check is preferred; made payable to AIA Vermont and mailed to AIA Vermont, 47 Maple St. Suite 315, Burlington, VT 05401, postmarked no later than Sept 30.
- Credit card payments can be made using the link provided on the design awards entry form confirmation page. Please include an additional \$5.00 in your total payment to cover cc fees.
- Please use the entry form at [AIAVT Annual Design Awards Entry Form](#)

AWARD RECIPIENTS—EXTRA SUBMISSION MATERIALS REQUIRED:

Winners will be notified and asked to submit the following additional images:

- **For the AIAVT Annual Meeting PowerPoint Presentation:** Upload (to the same AIAVT Dropbox folder used for uploading digital portfolios)
 - ✓ Up to five 10" wide by 8" tall (max.) images at 144 ppi and saved as jpegs.
 - ✓ Include the firm name, the project name and location, and the photographer's name *embedded* in the images.

DIRECT QUESTIONS TO:

Sarah O Donnell, Executive Director
AIA Vermont
802-448-2169
sarah.odonnell@aiavt.org