



Annual Design Awards — 2018 Call for Entries

SCHEDULE/SUBMISSION PROCESS:

1. Invitation to submit sent out to membership Sept. 13-14
2. Entry forms filled out at this link: [AIAVT 2018 Design Awards Entry](#) no later than Oct. 5
Mail checks to AIAVT, P.O. Box 1115, Jericho Center, VT, 05465 postmarked no later than Oct. 5
3. Once payment is received, AIAVT sends out links to Dropbox, where entrants upload portfolios, etc. At this time, AIAVT also sends out confidential ID forms (these may be online forms).
4. Submissions (all digital this year) including portfolios, blind forms, and images for web and Annual Meeting) uploaded no later than midnight EST Oct. 18
5. AIAVT reviews and organizes entries and forwards to jury for early review: Oct. 19-24
6. Jury Previews and Convenes Oct. 25-30
7. Award recipients notified Oct. 31-Nov. 1 and reminded to upload additional images to Dropbox no later than November 16
8. All Entrants: Presentation Board Files for Awards Night & Traveling Exhibit: Must be uploaded to www.blueprintsetc.com no later than November 16
9. **Peer's Choice Voting (NEW THIS YEAR)** and Design Awards Presentation at AIAVT Annual Meeting on Dec. 13 at The Engine Room, White River Junction

ELIGIBILITY:

- This design awards program recognizes and honors excellence in architecture designed by currently registered licensed architects who are members of AIAVT.
- Architecture firms that are domiciled in Vermont may submit projects located anywhere in the world. Architecture firms domiciled outside of Vermont but with a principal who is a reciprocal architect member of AIAVT may submit projects located in Vermont.
- Projects may include any built structure, building or project type (including rehabs, interiors, and monuments).
- Projects must have been completed after January 1, 2008.
- Multiple entries are permissible.
- All materials included in project submissions must be cleared for publicity and reproduction.
- Projects that have received AIAVT awards in the past and projects by design professionals serving as jurors for 2018, or by their firms, are not eligible.

BENEFITS:

- All entries to be displayed at the annual meeting and in a traveling show designed to increase the public's appreciation for architecture; stops have included Shelburne, Manchester, Northfield, Montpelier, White River Junction, Stowe, Jericho, and other locations.
- Announcement of award recipients to the media following Annual Meeting.
- ***Recipients are asked not to publicize their awards in any way (website, Facebook, etc.) until after the Annual Meeting.***
- **Peer's Choice Award Opportunity (NEW THIS YEAR & REPLACING PEOPLE'S CHOICE):**
Attendees of awards event will vote after examining entrant presentation board exhibit.

JUDGING CRITERIA:

- The sole judging criterion is design excellence.
- Recognizing that sustainability is essential to design excellence and vice versa, the jury is empowered to determine the extent to which design excellence is informed by aesthetic, functional, contextual, and social or other characteristics.
- The jury will be asked to honor projects in three categories, defined by scale (as they see fit): "Small Project," "Medium Project," and "Large Project."

AWARD LEVELS:

- At the discretion of the jury, awards may be made at the Honor, Merit and Citation levels for each category. The jury may also elect to make no such distinctions in any given category.
- The jury may elect to make awards in "Special Categories."

JURY:

- Members of AIA Minneapolis

SUBMISSION FORMAT:

A. Digital Portfolios

Each portfolio must contain the following information:

- An outline (maximum 250 words) with a statement of the problem, goals and conceptual solution.
- A description of the project, identifying project type, size, program, responsibility of the architect, location, type of client, completion date, total construction cost and other relevant information.
- **NEW REQUIREMENT THIS YEAR:** A narrative describing how sustainable design principles informed the overall design and were an integral part of the project and process. In addition, submission teams are encouraged to provide responses to the project-applicable sustainability metrics listed in the [COTE 2017 Top 10 Measures](#); for AIAVT purposes, limit this information to no more than one page, rather than using the word counts requested at the link.
- A maximum of 20 pages including relevant drawings, building and site plans, sections, photographs and all text as requested above. A composition of drawings, images, and other illustrations may constitute one (1) digital page.

NEW THIS YEAR: project entries to be submitted digitally only; hard copies will not be accepted.

- Portfolio pages/photos/file names must be unidentifiable (e.g., use Photoshop, if needed, to erase signage or specific building names for non-residential projects and use a project name such as College Welcome Center not UVM Welcome Center.)
- Portfolios must conform to an 8½ x 11 or 11 x 8½ inch PDF format, set up for viewing one page at a time.
- Portfolios must be no more than 40MB.
- Please orient the pages appropriately—for easy, one-directional viewing on a computer and/or projection screen.
- Pages should be legible when printed at 8.5"x11."
- To help us organize folders for the jury, indicate on the file name whether the project is Small (S), Medium (M) or Large (L). For example, a file might be named College Welcome Center_L.pdf. **Regarding project size, use the guidelines below and remember that jury members may reassign categories—based on typology or other factors—as they see fit:**

S = 1,500 sq. ft. or less

M = 1,501 - 5000 sq. ft.

L = 5,001 sq. ft. or greater

Note: An invitation to one, individual AIAVT Dropbox folder will be sent to each entrant after receipt of entry form. Upload portfolios, web and power point images to this same Dropbox.

B. Exhibit Materials

The following materials are to be submitted for multiple uses. *These materials are not sent to the Jury.*

▪ For AIAVT Website:

- ✓ Upload to AIAVT Dropbox Folder **a single JPEG image** file sized 2000 to 3000 pixels on the longer edge (height or width). For example, both 1500 x 2000 and 2000 x 3000 sizes meet this recommendation.
- ✓ Use RGB color; sRGB color space is best for overall appearance on a variety of screens.
- ✓ *Nothing* should be embedded on the *actual image* (i.e., *no watermarked text*, borders, frames, etc.)
- ✓ Provide the firm name, the project name and location, and the photographer's name *in a text file*, but *not embedded* in the image.
- ✓ Again, provide a single image, *as collages or grouped images will not usable* on the website.

▪ For AIAVT Annual Meeting Power Point:

- ✓ Upload to AIAVT Dropbox folder one 10" wide by 8" tall (max.) jpeg image at 144 dpi. Provide firm name, project name and location, and photographer name *embedded* in the image.

▪ For Awards Night Exhibit/Traveling Show:

- ✓ Upload one file per entry for an 18" x 18" presentation board to the website www.blueprintsetc.com. (Contact at Blueprints, Etc.: Mike, 802-865-4503)
- ✓ After order is received, Blueprints, etc. will contact you for prompt payment if your firm doesn't have a charge account on record.
- ✓ Please include crop marks on the file.
- ✓ Select "upload FTP" and identify that your file is an "AIAVT board" in one of the submission text fields on the website.
- ✓ Files should include photo(s) and may include a bit of information about the project.
- ✓ A 2.5" x 4" identification area must be included in the lower right hand corner of the board image, leaving a half-inch border below and to the right of the area. The identification area must include the firm name, the project name and location, and the photographer's name. **We suggest you include your website and firm address; these boards are a marketing tool.**

FEES:

- Entry fees are \$150 for the first project submitted; \$135 each for additional projects.
- Payment by check is preferred; make payable to AIA Vermont and mail to AIA Vermont, P.O. Box 1115, Jericho Center, VT 05465, postmarked no later than Oct. 5.
- **NEW:** Please use the entry form at [AIAVT 2018 Design Awards Entry](#).

AWARD RECIPIENTS—EXTRA SUBMISSION MATERIALS REQUIRED:

- **For the AIAVT Annual Meeting Power Point Presentation:** Upload (to the same AIAVT Dropbox folder used for uploading digital portfolios)
 - ✓ Up to five 10" wide by 8" tall (max.) images at 144 ppi and saved as jpegs.
 - ✓ Include the firm name, the project name and location, and the photographer's name *embedded* in the images.

DIRECT QUESTIONS TO:

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