

AIAVT - BOARD OF DIRECTORS MEETING MINUTES - APPROVED

November 5, 2013 / Wygmans' Residence / Charlotte VT

Attending: Tom Bachman (President), Steve Clark, Larry Dean, Cam Featherstonhaugh, Diane Elliott Gayer, Katie Hill, Harry Hunt (Public Policy Chair), Diantha Korzun (Immediate Past-President), Carol Miklos (Executive Director), Kevin Racek, Lisa Rovner (Secretary/Treasurer), Aron Temkin, Maura Wygmans (Vice-President)

Called to order: 4:30pm

Minutes: October 2013 minutes were approved.

Committee Reports:

Executive & Long-Range Planning (Tom)

- Nothing to report

Programs (Maura)

- Maura distributed schedule of proposed programs for 2014.
- Maura met with CSI about jointly sponsoring an annual day-long conference on building technology and design, to be held each spring, perhaps with a third sponsor as well. A partnership agreement has been proposed where net income, minus an administrative fee for the time of AIAVT's executive director, will be split 50-50 between AIAVT and CSI. AIAVT's executive director would be responsible for sponsorships and the sponsor exhibit space; the rest to be done by the conference committee with shared effort by both organizations. The board agreed a jointly sponsored annual event is a good idea, and agreed that Maura should continue discussions with CSI to further the details.
- Diane reported that new storm water regulations are coming, and suggested holding a seminar on that.
- Carol pointed out that it is too busy to have awards submission due at the same time as the golf tournament, should be staggered.
- Tom requested that any photos of the year be forwarded to him. He is working on the agenda for the event.

Golf Tournament (Cam)

- 2013 golf tournament grossed \$21,500 with \$11,500 expenses, for a net income of \$10,000. \$3300 remains after paying this year's scholarships.
- It has been proposed that next year's scholarships be revised as follows: \$3500 for Norwich (no change), increase VTC from \$1000 to \$1500 (ie, \$750 per student), and add a \$1000 scholarship for a high school student. The board will vote on this at the January 2014 meeting.

Emerging Professionals (Josh)

- Cam announced that Andrew Chardain will be taking over as the chair of the Emerging Professionals Committee.

Awards (Diantha)

- AIAVT received 39 submissions for the design awards, one of the highest counts ever.
- This year's People's Choice award will have online voting; board members are asked to encourage people to vote.

Public Policy (Harry)

- Harry will be stepping down from the board due to time limitations, but will continue to chair the Public

Policy committee and be the liaison to the board. Efforts have been ongoing with the elevator rules, but otherwise the committee has not been active of late; committee will meet in December to re-establish priorities.

Communications (Lisa)

- Announcement for the awards dinner is in progress.

Energy (Diane)

- Diane brought up the question of continuing this committee. The committee hosted a successful event this year, but did not meet in person at any point in the year. Their role in the board should be discussed in January.

Development (Richard)

- No Items

Other Topics

New Business

- Steve Clark updated the board on the recent emergency response training he attended in Massachusetts. This was for rapid structural assessment of buildings by engineers and architects, and covered both the details of the assessment process and the structure of the emergency response system. Steve is now on the roster for the MA and RI disaster response programs. RI wants to set up a mutual aid relationship with New England, NY and NJ; would be helpful if everyone uses the same training program. AIAVT and local engineers would need to work with state officials to set up a similar emergency response program in Vermont; Steve will initiate discussion with the Division of Fire Safety. Good Samaritan protection is needed for professionals volunteering to do the assessments.
- Board meetings - it was agreed to go back to meeting on Tuesdays, typically the second Tuesday of the month.
- There was a discussion about the size of the board. There had been some discussion in Ex Com about reducing the size of the board when people "retired" from the board. It was expected that 3 people would be retiring from the board this year. M. Wygmans expressed concern that reducing the size of the board would put more pressure on existing board members and Carol to complete tasks. It was decided that 1-2 new board members would be welcome. They will be contacted by Tom Bachman and Carol Miklos and invited to attend the Annual Dinner.

Schedule of Upcoming Events:

Next Meeting: Tuesday, January 14, 6:00pm at Gossens Bachman in Montpelier.

Adjourn: Approximately 7:00 pm

Respectfully submitted by Katie Hill, Assistant to the Secretary & Maura Wygmans, Secretary/Treasurer
1/10/2014