

AIAVT - BOARD OF DIRECTORS MEETING MINUTES - APPROVED

October 9, 2012 / PC Construction / South Burlington, VT

Attending: Tom Bachman (Vice-President), Richard Deane, Cam Featherstonhaugh, Katie Hill, Diantha Korzun (President), Carol Miklos (Executive Director), Kevin Racek, Lisa Rovner, Maura Wygmans (Secretary/Treasurer), Mary Lintermann (beginning only).

Called to order: 6:35 pm

Minutes: August 2012 and September 2012 minutes were approved.

Committee Reports:

Executive & Long-Range Planning (Diantha)

- Updated financial reports were distributed in advance of the meeting.
- Maura reported that we are now paying unemployment insurance and workers comp for Steve Clark (website consultant); our workers comp premium was unaffected as we are still at the minimum level. Now that we have "entered the system," we will get audited at the end of the year.
- Next Exec Comm meeting to focus on budget for 2013.

Programs (Tom)

- Annual Meeting: Final details to be worked out after New Englands are over. Jury will meet Nov 2 in Maine. Richard has list of 15 new Vermont licensees to be invited free-of-charge to the event. Ann Kiley will prepare the invitation. 30 awards entries submitted, running at about normal levels. Bruce Boisen of Marvin needs draft agenda indicating when he will be speaking.
- Maura will transition to Programs chair in January; need to start 2013 programs planning so that announcement can be made at annual meeting about next year's events. Tom & Maura to present preliminary ideas at November board meeting.

New Englands (Lisa)

- Registration levels are running close to projections (150 registered, 98 paying), but still need to promote attendance over the remaining two weeks until the event.
- Budgeted income for awards entries plus registrations was \$54,000; \$49,000 received to date with additional registrations still coming in.
- Budgeted income for sponsors was \$12,000; actual sponsorship income is \$13,600.
- Cost of People's Choice booth has gone over some, but has been very successful; more than 300 votes have been received. Board voted to reimburse Cam for the extra mileage incurred for frequent travel between Waitsfield and the site during construction/repair.

Golf Tournament - nothing reported

Public Policy (Katie)

- New building code: AIAVT submitted comments on the draft building code; Bob Patterson from Division of Fire Safety has been proactive about contacting people to discuss their comments and work out proposed new wording. Comment period has closed, final version not posted yet but expected to go into effect in early November.
- Independent Contractor Status: VT Dept of Labor is planning to convene a committee in advance of the legislative session to work out proposed legislation to address shortcomings of current VT requirements for workers comp & unemployment insurance for independent contractors. Public Policy committee

to pursue AIAVT involvement with this committee as representatives of the design community.

Communications (Maura)

- Next newsletter to be issued 12/15.

Development (Richard)

- Lunch meeting scheduled with Bruce Boisen of Marvin about sponsorship. Carol & Richard to attend.

Emerging Professionals - nothing reported

New Business

- There is some confusion about what Amoskeag offered in sponsoring the People's Choice award's kiosk, versus what we were billed for the materials. Diantha to contact Amoskeag to clarify what exactly was donated.
- Board Member Update: Need new board members to replace Lauren, Michael, Aaron, and maybe Aron. Cam announced he would like to step down as chair of the YAF as soon as he can line up a replacement; he would instead like to head up the golf tournament committee. Lisa would like to run for Secretary/Treasurer.

Schedule of Upcoming Events:

Next Meeting: Tuesday, November 13 at Gossens Bachman in Montpelier.

Adjourn: 7:30pm

Respectfully submitted by Katie Hill, Assistant Secretary
10/17/2012