

AIAVT - BOARD OF DIRECTORS MEETING MINUTES - APPROVED

August 14, 2012 / Gossens Bachman / Montpelier, VT

Attending: Tom Bachman (Vice-President), Barbara Conrey, Richard Deane, Cam Featherstonhaugh, Diane Elliott Gayer, Katie Hill, Harry Hunt (Immediate Past-President), Diantha Korzun (President), Carol Miklos (Executive Director), Lisa Rovner, Maura Wygmans (Secretary/Treasurer).

Called to order: 6:10pm

Minutes: June 2012 minutes were approved (no July board meeting).

Committee Reports:

Executive & Long-Range Planning (Diantha)

- Executive committee renamed golf tournament in honor of Guy Teschmacher, on account of his considerable efforts in planning it in years past. Golf tournament will be held again next year.
- Maura updated board on AIAVT's status with VT Dept of Labor. State unemployment and workers comp requirements define employees differently than federal standards, this is causing confusion for independent contractors in VT. State concluded we owe back taxes for Carol and others from 2nd quarter of 2009 to the present, and has asked for copies of all 1099's issued by AIAVT since then. Status of Anne Kiley (graphic designer) and interns still unresolved. Board recommended Maura discuss status with accountant, rather than asking further question of the Dept of Labor.

Programs (Tom)

- Annual dinner to be at statehouse, cocktails in cafeteria, meeting in chamber, back to cafeteria for dinner.
- 9/6 mill tour scheduled at Amoskeag Woodworking in Fairfax.

New Englands (Barbara & Lisa)

- Entry fee receipts of \$31,085 is much better than budgeted amount of \$25,000.
- Jury meets next week in Vancouver.
- Kiosk assembly tentatively scheduled for Labor Day weekend.

Golf Tournament

- Offer a remedial golf lesson in advance of next year's tournament, to encourage more architects to participate?

Public Policy (Harry)

- Harry reported that current goals of public policy committee are to prep for the 2013 legislative session and develop a more structured relationship with the Division of Fire Safety.
- Katie reported on planning for the September Building Professionals Summit.
- Harry requested authorization for public policy committee to contact licensed non-members by mail, to request their email addresses for inclusion on AIAVT public policy updates of relevant to Vermont architects; approved by board.
- Harry requested clarification of public policy committee's authority to act on behalf of AIAVT. Per bylaws, a committee needs approval from executive board before spending money, setting AIAVT policy, or committing AIAVT to an activity. Diantha prefers to get input from the full board. Where time is of the essence, at least the executive committee should review.

Communications (Maura) - nothing to report

Development (Richard) - nothing to report

Emerging Professionals (Cam)

- New Englands people's choice kiosk is being constructed as a YAF activity.

New Business

- Lisa requested all electronic files distributed to the board to be in PDF format, others agreed.
- Board agreed that dues for next year will be same as this year.

Next Meeting: Tuesday, Sept 18 at Truex Cullins in Burlington.

Adjourn: 8:25 pm

Respectfully submitted by Katie Hill, Assistant Secretary
10/9/2012