

AIAVT - BOARD OF DIRECTORS MEETING MINUTES - APPROVED 4/10/12

March 13, 2012 / Naylor & Breen / Brandon, VT

Attending: Tom Bachman (Vice-President), Gary Corey, Lauren Davis, Richard Deane, Harry Hunt (Immediate Past-President), Diantha Korzun (President), Carol Miklos (Executive Director), Kevin Racek, Maura Wygmans (Secretary/Treasurer).

Called to order: approximately 6:00 pm

Minutes: February Meeting Minutes were not available for approval.

Committee Reports:

Executive & Long-Range Planning

- Committee is working on creating Record Files for AIANE conference, Executive Director search and employment, and other items for future Executive Committees. Binder will be put together with relevant information to be passed to future presidents.

Programs (Tom)

- Tom distributed the schedule of events. A studio social is scheduled for April 12th. The joint AIANH/VT meeting is planned and should be a great event. Tom is looking into hiring a bus to travel from Burlington/Richmond down Rt. 7. Possible other stops were discussed including Montpelier, Middlebury, Rutland, other?
- Tom has put together a survey to ask members about their preferences for AIA Annual Dinner. Carol will send the survey out soon. She indicated that there are other priorities, but she will get to it.
- The Annual retreat is scheduled for June 13th at Seyon Ranch.

Communications (Maura)

- The committee sent out an RFP for an on-call graphic designer. Proposals are due March 23rd. The new graphic designer will have his/her first task to design an announcement for the AIA NH/VT Joint meeting.
- Kevin Racek will work on the studio social announcement using the template from the last social.
- Carol will send a Save the Date for both the studio social and joint meeting.
- Carol reported that the joint meeting will be the test run for Event Brite (the on-line registration software)
- The communications committee will review the Newsletter, which will be out before the end of the month.

New Englands (Diantha)

- There will be a People's Choice Award and show at Main Street landing on Friday night to kick off the conference.
- There are 4 committees – logistics, programs, awards, and communications
- There was a discussion about asking Mayor Miro W. to speak at the conference. (follow up?)
- Maura indicated that she would like to start a blog for New Englands. The cost of \$700 was approved.

Public Policy (Harry)

- There is a Red Code Alert Meeting at VTC 3/20 to discuss access code changes. Bob Duncan is the presenter. Part of the discussion will be about how architects can be more involved in code changes.
- Harry indicated that the committee is at the beginning stages of a Building Professionals Summit at the

beginning of the next legislative session (fall 2012). The committee wants to be more pro-active instead of reactive.

- During the next session the committee would like to address the issue of Statute of Limitations, possibly hold a breakfast during session.

Development

- Richard distributed a spreadsheet to track potential sponsors/affiliates ("Prospective List"). Richard would like input from the entire board on additional contacts to add to the spreadsheet. There was a discussion about putting this document (documents like these) onto google documents.

Emerging Professionals

- Cam is working on putting together a design competition for 2013.

New Business

- Lauren indicated that she is interested in AIAVT holding a program on various drafting/design programs including Sketch-Up Pro. She noted that Joseph Cincotta uses Sketch-Up for a lot of his work.
- Diantha reported that AIAVT signed a contract with Carol for 2012.
- It was decided that a revised budget for 2012 should be presented at the next meeting for a vote of approval.
- There was a suggestion that AIAVT should "invite" new registered architects to the annual dinner. We could get the list of 2012 newly registered architects from the registration board.

Schedule of Upcoming Events:

Next Meeting: Tuesday, April 10th at Truex Cullins in Burlington

Adjourn: Approximately 7:45 pm

Respectfully submitted by Maura Wygmans, Secretary
4/4/2012